



The
GoDown
arts centre

**CHANGAMOTO
ARTS FUND**

Feeding the fire

NEW DEADLINE: 12TH JAN 2008

What is Changamoto?

- ◆ Changamoto is a fund established to help Kenya's artists create new work and build new audiences.
- ◆ Changamoto makes grants to all kind of creative projects, individual artists and arts groups.
- ◆ Standard Changamoto grants are Kshs. 150,000 or less.

What do the grants support?

- ◆ These grants support exciting and innovative creative projects that:
 - ✓ Find new ways to make the voices of **Kenyan artists** heard
 - ✓ Reach new **local** audiences
 - ✓ Expand the role and value of the arts in Kenya
 - ✓ Think 'outside of the box'
- ◆ The primary conditions for funding are:
 - ✓ High quality work with authentic Kenyan/East African origins
 - ✓ Innovation and creativity
 - ✓ A determination to engage a new or enlarged local audience in a meaningful way
- ◆ Grants may support any part of the creative, performance or presentation process

Examples on how these funds can be used?

- ✓ Set and costume requirements
- ✓ Production and rehearsal expenses
- ✓ Publicity and marketing
- ✓ Etc
- ◆ Projects aimed only at purchase of material have no priority. Also in this category are projects that put the message before artistic quality

Examples of areas that may not be funded

- ◆ Artists are encouraged to look for support from other sources towards paying for:
 - ✓ Consultancies
 - ✓ International travel or touring
 - ✓ Hiring/building office space
 - ✓ Office equipment
- ◆ Approved projects must be completed and ready for performance/presentation within 6 months of funding.
- ◆ At the end of your project, you will be required to report on how the project went, including a financial report.

How to apply

Notices inviting Changamoto applications and application forms will be placed at arts and culture centres around the country, at the GoDown Arts Centre and online at www.thegodownartscentre.com and www.kcdfoundation.org.

Applications are open from 10th May 2007 till 5th October 2007 with regard to the following deadlines:

- **29th June for projects beginning in August**
- **5th October for projects beginning in mid November**

You may make one application per deadline.

- ◆ To qualify for a Changamoto Grant you must fill in a simple application form and submit it before the deadline. If you have any questions or need any advice you may contact the fund's staff by phone, mail or email.
- ◆ Applications are reviewed by a panel of professionals from Kenya's artistic and creative communities.

Application form details

- ◆ In the application form you will be required to include:
 - ✓ your contact details and information about yourself or your group
 - ✓ a description of your project, and the audience you hope to reach
 - ✓ a step-by-step plan from preparation to presentation
 - ✓ the budget for your project
 - ✓ other sponsorships or support you may have received for your project
 - ✓ balanced gender and ethnic diversity in your project
- ◆ Successful applicants will participate in workshops for funds management and project reporting.
- ◆ Female artists with projects that fit this criterion are particularly encouraged to apply.

(020)6763002/0722512701/0736449217
email: changa.moto@kcdfoundation.org

Buruta moto

TAREHE MPYA YA KUWASILISHA FOMU: JANUARI 12, 2008

Changamoto ni nini hasa?

- ◆ Changamoto ni hazina mpya iliyoanzishwa ili kuchangia kuwasaidia wasanii kubuni kazi mpya na kuwafikia watazamaji wapya.
- ◆ Misaada hutolewa kwa vikundi au watu binafsi wanaojihusisha katika usanii.
- ◆ Ruzuku ya Changamoto ni shilingi 150,000.

Ruzuku inaridhia miradi migani?

- ◆ Changamoto itaunga mkono kazi bunifu na za kusisimua ambazo:
 - ✓ Zinapata njia mpya za kupaza sauti ya wasanii wa Kenya.
 - ✓ Zinawafikia hadhira/watazamaji wapya wa kienyeji.
 - ✓ Zinapanua jukumu na hadhi/thamani ya sanaa hapa Kenya.
 - ✓ Zinaubunifu usio wa kawaida.
- ◆ Masharti ya kupewa msaada ni:
 - ✓ Kazi ya kiwango cha juu iliyo na mizizi ya kikenya au ya Kiafrika mashariki.
 - ✓ Ubunifu mkuu
 - ✓ Juhudi katika kuwahusisha watazamaji wapya au walioongezeka kwa njia ya maana.
- ◆ Msaada utatolewa kugaramia sehemu yeyote ya kubuni, utendaji au maonyesho.

Vitu ambavyo hazina hii inaweza kugaramia

- ✓ Mavazi na vifaa vya kuigiza
- ✓ Garama za maonyesho na matayarisho
- ✓ Garama za utangazaji au kueneza mradi wako
- ✓ Na kadhalika
- ◆ Hatutilii maanani miradi ya kununua vifaa pekee au ile ambayo inatilia mkazo ujumbe badala ya usanii.

Gharama zisizogharamiwa na Changamoto

- ◆ Wasanii wanahimizwa kutafuta ruzuku kutoka mahala pengine kugaramia:
 - ✓ Malipo ya wataalamu kutoka nje
 - ✓ Ziara kati ya mataifa
 - ✓ Ulipaji kodi na ujenzi wa majengo
 - ✓ Vifaa vya ofisi
- ◆ Miradi iliyokubalika lazima ikamilike na iwe tayari kwa maonyesho katika muda wa miezi sita kutoka siku ya kupokea ruzuku.
- ◆ Watakaopewa msaada watawajibika kutoa taarifa ya maendeleo ya mradi na kuweka wazi taarifa za fedha walizopewa.

Jinsi ya kuomba ruzuku

Ilani za kuwakaribisha wasanii kuomba ruzuku na fomu za maombi zitapatikana katika sehemu mbali

mbali za sanaa na utamaduni kote nchini, GoDown Arts Centre na kwenye mtandao www.thegodownartscentre.com au www.kcdfoundation.org

Maombi ya 2007 yatapokelewa kuanzia 10 Mei hadi Octoba 5 kufuatilia tarehe zifuatazo:

Juni 29 kwa miradi inayoanza Agosti

Octoba 5 kwa miradi inayoanza Novemba katikati.

Unaweza kutuma ombi moja la usaidizi kabla ya kila tarehe ya mwisho ya kupokea fomu.

- ◆ Ili kuhitimu, lazima ujaze fomu rahisi na uirudishe kabla ya tarehe iliyoapanwa. Iwapo una maswali, au unahitaji usaidizi unaweza kuwasiliana na wafanyi kazi wa Changamoto kupitia simu, barua ya posta au barua pepe.
- ◆ Fomu zitapitiwa na jopo la wataalamu kutoka jamii ya sanaa humu nchini.

Maelezo ya fomu za maombi

- ◆ Katika fomu, utahitajika kutoa habari zifuatazo:
 - ✓ Anwani na maelezo kukuhusu au kuhusu kikundi.
 - ✓ Maelezo ya mradi wako na hadhira/watazamaji uliowalenga.
 - ✓ Mpangilio wa mradi kutoka kujiandaa hadi maonyesho.
 - ✓ Bajeti
 - ✓ Ufadhili mbao umepokea kutoka mahala pengine kuchangia shughuli za mradi wako
 - ✓ Uwiano wa kijinsia na kijamii katika mradi wako.
- ◆ Wasanii wa kike wenye miradi inayoambatana na maelezo, wanahimizwa kuomba ruzuku
- ◆ Watakaofanikiwa watahudhuria warsha ili kujua zaidi jinsi ya kutoa maelezo pamoja na kuweka vitabu vya fedha.

Kwa maelezo zaidi kuhusu Changamoto, au kutuma fomu yako, wasiliana na/ For more information about the fund, or to send your proposal, please contact

P.O Box 10501 – 00100 NRB

6763002/0722512701/0736449217

barua pepe: changa.moto@kcdfoundation.org

**THIS FORM IS NOT
FOR SALE/HII
FOMU HAIUZWI.**



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**CHANGAMOTO ARTS FUND
2007 APPLICATION FORM**

*Incase of hand written applications please use neat and clear handwriting/ tafadhali tumia maandishi nadhifu yanayoweza kusomeka
Feel free to add an extra sheet of paper where the space provided is not enough/ unaweza kuongeza karatasi ya maandishi ikiwa nafasi iliyotolewa haitoshi.*

1. GENERAL INFORMATION/ TAARIFA BINAFSI

1. Your name or the name of the group/ jina kamili (mtu binafsi au kikundi)

2. Name of contact person/ jina la mwakilishi wa kikundi:

3. Contact details/ maelezo ya mawasiliano

Address/anwani _____ City/mji _____ code _____

Physical address/ estate/mtaa _____ road/barabara _____

plot no/nambari ya ploti _____

Telephone/simu _____

Mobile/kiunga mbali _____

E-mail/barua pepe _____

4. Tell us about yourself (or the group)/elezea historia yako/yenu kwa ufupi

(b) Describe two previous activities you have successfully carried out/Kwa ufupi, toa maelezo kuhusu miradi miwili ambayo mmefaulu kutekeleza

5. List the names and addresses of two people who know your work and how you have worked with them/Majina na anwani za watu wanaoijua kazi yako/yenu na kazi mliofanya pamoja

Name/jina kamili _____

Postal address/anwani _____

Telephone/simu _____

Mobile/kiunga mbali _____

E-mail/barua pepe _____

Details/maelezo _____

Name/jina kamili _____

Postal address/anwani _____

Telephone/simu _____

Mobile/kiunga mbali _____

E-mail/barua pepe _____

Details/maelezo _____

2. YOUR PROJECT PROPOSAL/MRADI WAKO

1. Describe your project/ tueleze kuhusu mradi wenu

2. How is this project creative and innovative/ mradi wako una ubunifu mgani?

3. What do you aim to achieve with this project/unatarajia kutekeleza nini na huu mradi?

4. Explain how you think your project is truly Kenyan/East African/Eleza jinsi mradi wako ni wa Kenya/Afrika Mashariki halisi

5. YOUR AUDIENCES/UNAOWALENGA

1. Which public audience will you present this project to and why/Mradi wako unawalenga akina nani na kwanini?

What creative ways will you use to publicize your finished project /Utatumia njia gani kuwafikia unaowalenga ili waione kazi yako?

**6. YOUR PROJECT PLAN - FROM PREPARATION TO PRESENTATION:
SHUGHULI ZA MRADI – MWANZO HADI MWISHO**

Describe each stage of your project, when it will happen, how long it will take, and where. Give specific dates /Elezea kila sehemu ya mradi; wakati, muda na mahali.

PROJECT STAGE/ACTIVITY shughuli	DATE WHEN IT WILL START Tarehe ya kuanza	DATE WHEN IT WILL END Tarehe ya kumaliza	WHERE IT WILL TAKE PLACE Mahali pa kutekelezea shughuli

7. YOUR PROJECT REQUIREMENTS AND MATERIALS/MAHITAJI NA VIFAA

List the things you will require for your project. For example- rehearsal space, or sets and props, or paint and canvas, etc. Here is an example/Andika vitu ambavyo utavihitaji katika mradi, kwa mfano- mahala pa mazoezi, vifaa, rangi na kadhalika

ITEM HITAJI/KIFAA	QUANTITY/IDADI	NOTES/MAELEZO
Rehearsal space/ Mahala pa mazoezi	5 days each week for 4 weeks/ siku 5 kila wiki kwa wiki 5	We will use/tutatumia Kaloleni Social Hall

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9. YOUR PROJECT BUDGET/ BAJETI

1. Show your total budget for the project by listing each item and its cost. Use the lists you have shown in Nos. 6 and 7 to guide you. / Onyesha bajeti kamilifu; andika kila kitu na bei yake. Tumia maelezo kutoka nambari 6 na 7
2. Do you have any other support for your project/Je, umepokea msaada wowote kufikia sasa kuendeleza mradi huu?

	SUPPORT FROM WHERE/Msaada umetoka wapi?	FOR WHAT ITEM IN YOUR BUDGET/ Utatumika kugaramia nini?	AMOUNT IN CASH/kiwango kipi cha fedha	NON-CASH SUPPORT/msaada usio wa kifedha
1				
2				
3				
4				

Note: Support from elsewhere is encouraged as it gives your project credibility/ msaada kutoka mahala pengine huonyesha kuwa kunao wengine wanaouamini mradi huu.

How much money are you requesting from Changamoto/ unaomba kiasi gani cha pesa kutoka Changamoto? _____

Name (of person completing this application form)/jina la anayeijaza hii fomu

.....

Signed/sahihi:.....

Position/wadhfa.....Date/tarehe.....

Incomplete application forms and those received after the deadline will not be accepted/ fomu ambazo hazijajazwa kikamilifu na zinazotumwa baada ya tarehe ya mwisho hazitopokelewa